



## **Student Code of Conduct Navitas at FAU**

**Created on July 24, 2014**

The Code of Student Conduct provides a framework of standard acceptable behavior for students. It is set forth to give students general notice of prohibited conduct. Students are responsible for understanding and complying with this Code.

- All students studying at Navitas at FAU have the right to be treated with respect and courtesy by Navitas at FAU staff and fellow students in an environment free from harassment and conducive to learning.
- Navitas at FAU expects you to abide by the Code of Conduct by accepting responsibility for your behavior and conducting yourself in a professional manner at all times, treating fellow students and staff with respect, honesty and courtesy.

Copies of the Code of Student Conduct are available through the Office of Student Conduct, a department within the Division of Student Affairs, in the university undergraduate catalog, and on the Florida Atlantic University website.

For more information on The Code of Student Conduct, please go to [http://www.fau.edu/handbook/Boca/student\\_code.php](http://www.fau.edu/handbook/Boca/student_code.php).

## Academic Honesty/Integrity

Students are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards because it interferes with the University mission to provide a high-quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the University community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility.

The FAU Code of Academic Integrity describes the expectations for students' ethical academic conduct and the procedures for charging a student with a violation of the Code. It also outlines the procedures for students to appeal such charges.

### Cheating and Plagiarism

- *Collusion* occurs when two or more individuals combine their efforts in order to **deceive** the instructor as to who is responsible for a particular piece of work
- *Cooperation* may be permitted by an instructor in certain circumstances, where a joint study effort, class presentation or group project forms an appropriate part of the overall assessment.
- *Plagiarism* occurs when a student copies ideas, words, sentences, diagrams and/or other forms of work, without acknowledging the source of the work used. This includes work done by other students on previous occasions.

Copying someone else's work without acknowledgement and all other forms of cheating, collusion or plagiarism are viewed harshly at Florida Atlantic University, regardless of whether the student is 'aware' of the offence or not. The Navitas at FAU policy on cheating and plagiarism applies to all courses, **i.e., a zero mark will be given for that piece of work, and further disciplinary action-- including the possible awarding of an "F" grade—will be taken for that course.**

Examples of academic dishonesty include, but are not limited to, the following:

**(A) Cheating**

- i. The unauthorized use of notes, books, electronic devices or other study aids while taking an examination or working on an assignment.
- ii. Providing unauthorized assistance to or receiving assistance from another student during an examination or while working on an assignment.
- iii. Having someone take an exam or complete an assignment in one's place.
- iv. Securing an exam, receiving an unauthorized copy of an exam or sharing a copy of an exam.

**(B) Plagiarism**

- i. The presentation of words from any other source or another person as one's own without proper quotation and citation.
- ii. Putting someone else's ideas or facts into your own words (paraphrasing) without proper citation.
- iii. Turning in someone else's work as one's own, including the buying and selling of term papers or assignments.

**(C) Other Forms of Dishonesty**

- i. Falsifying or inventing information, data or citations.
- ii. Failing to comply with examination regulations or failing to obey the instructions of an examination proctor.
- iii. Submitting the same paper or assignment, or part thereof, in more than one class without the written consent of both instructors.
- iv. Any other form of academic cheating, plagiarism or dishonesty.

For full details of the FAU Code Academic Integrity, see [http://www.fau.edu/regulations/chapter4/4.001\\_Code\\_of\\_Academic\\_Integrity.pdf](http://www.fau.edu/regulations/chapter4/4.001_Code_of_Academic_Integrity.pdf).

## **Academic Dishonesty Sanctions**

Sanctions to be imposed by Navitas faculty members may include one or more of the following:

- a. Failure in the assignment in which the infraction occurred.
- b. Forced withdrawal: the student is required to withdraw from the course. A grade of W will appear on the transcript, and no refunds of tuition, fees, or other charges will be made.
- c. Failure in the course or competency in which the infraction occurred, with no refunds of tuition, fees, or other charges will be made.

Recommendation of additional Sanctions: The faculty member, in cases of an especially serious nature, may recommend to the Dean/Director the imposition of additional penalties for misconduct. See [http://www.fau.edu/regulations/chapter4/4.001\\_Code\\_of\\_Academic\\_Integrity.pdf](http://www.fau.edu/regulations/chapter4/4.001_Code_of_Academic_Integrity.pdf) for more information.